

GOVT. COLLEGE OF ENGINEERING AND RESEARCH, AWASARI

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No. GCOEARA/Store/2017-18/ 2918

Date: 27 AUG 2017

To,

HOD- Computer Engineering for display on College Website

Subject : Quotation for supply of stationery

Please send your quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelop, on or before **31.08.2017** at 5.00 pm.

Sr.No.	Specification	Qty.	Unit
1	Gum Bottle, 300ml Camel	40	No.
2	Gum Bottle, 750ml, Camel	5	No.
3	Permanent Marker Pen (Red-5, Blue-5), big-10, small-10	20	No.
4	White board Marker Pen	40	No.
5	Fevistick	20	No.
6	Stapler, small, Kangaro	25	No.
7	Punching machine, small, Kangaro	25	No.
8	Stapler pin for small stapler, Kangaro	5	Box
9	Scale, steel	5	No.
10	Whitener, Camelin	40	No
11	Sketch Pen, small size	20	Pkt
12	Pencil, Apsara / Natraj	50	No.
13	Cello tape, 2" brown	10	No.
14	Cello tape, 1" white	20	No.
15	Flag, paste it	40	Pkt
16	White board duster	30	No.
17	Chalk board duster	30	No.
18	Chalk box, white / colour (each 15)	30	Box
22	Office file, simple clip, 260 gsm cardboard	100	No.
23	Sutali	2	Kg
24	Pen, Blue- 20, Red- 10, Black - 10	40	No.
25	Scissor	5	No.
26	Empty pin box	10	No.
27	Big Stapler, Kangaro	5	No.
28	Punching machine, big, Kangaro DP 800	1	No.
29	Highlighter, camlin	30	No.
30	Lock, 50mm, 6 levers	20	No.
31	Computer DVD, Sony	50	No.
32	Envelope, small	100	No.
33	Envelope, Big	100	No.
34	Eraser, Camelin / Apsara	40	No.
35	Sharpner, Camelin / Apasara	40	No.

36	Rubber packet, (small packet)	20	No.
37	Lace File	50	No.

Terms & Conditons

- 1 Taxes – Inclusive / if extra clearly mention the percentage.
 - 2 Delivery period –
 - 3 Payment Terms –
 - 4 Quotation Validity –
 - 5 Warranty -
 - 6 Guaranty-
- } Mention clearly
- 7 Delivery Charges – Free / if extra mention clearly.
 - 8 The part supply and its bill will strictly not be entertained.
 - 9 If you fail to supply the stores within the specified period, the order will be treated at cancelled without any information.
 - 10 The material will be accepted subject at approval(after inspection of the material),If rejected it will be returned to you at your cost.
 - 11 The material to be supplied should be strictly according to the specification only.
 - 12 Octroi is not applicable since Institute is located in Gram Panchayat area.
 - 13 Please attach copy of your shop registration certificate alongwith your quotation, without which your quotation will not be accepted.


 (Dr. A. S. Pant)
 Principal

Govt.College of Engineering & Research Awasari